



364 Midway Drive
DuBois, PA 15801
(814) 371-4817
FAX: (814) 371-7462
www.priorityfirstfcu.org

Account Closure Request Form

Give this to your previous financial institution.

Bank/Other Financial Institution Name _____

Address _____

City/State/Zip _____ Date _____

To Whom It May Concern:

I am transferring my account(s) to Priority First Federal Credit Union. Please consider this as an official notice to close my account with you. I understand that I will need to make certain all my checks and automatic debits have cleared before completely closing my account(s). I have already made arrangements to switch any automatic debits and automatic deposits that I have.

Please let me know if there is anything else I need to provide in order for you to close my account(s). My account number(s) and contact information are listed below:

Name _____

Address _____

Telephone _____

Account(s) _____

Check One:

Please transfer any remaining balance to:

Priority First FCU
364 Midway Dr
DuBois, PA 15801

Priority First FCU Routing Number: 243379873

Account Number: _____

Please mail a check to me at my personal address above.

Signature _____ Date _____

Make sure that you leave sufficient funds in your account long enough to cover checks, pending transactions and automatic withdrawals. After all outstanding transactions have been withdrawn, use this form to close your old account completely.